

# SSB1 Headquarters Company

Navy & Marine Corps Reserve Center

Phoenix, Arizona



## October 2002 Notes

Battalion Web Site: [www.ssb1.navy.mil](http://www.ssb1.navy.mil)

### Welcome Aboard

A hearty Welcome Aboard to our new CO, SSB1 staff and Company Commanders.

#### SSB1 Staff

Battalion Commander	CAPT English
Chief of Staff	CDR Ulrich
Operations Officer	LCDR Sutton
Training Officer	LCDR Clarke
Active Duty TAR	LT Nolasco

#### Company Commanders

Freight Terminal Company B	LT Remy
Fuels Company F	LCDR Dick-Peddie

### Farewell

We wish *Fair Winds and Following Seas* to the following SSB1 HQ staff: CAPT Rawlins, CAPT George, CDR Sommers, CDR(s) Chevalier and LT Miller.

In addition, the following Company Commanders have also rolled to new assignments: LTJG Koch (Frt. Term. B), LCDR Reeves (Tent Camp), LCDR Krall (Fuels E); LT Andrews (Fuels I), LCDR Moninger (Fuels F) and LCDR Petersen (SLIC).

Please take advantage of the Change of Command reception on Sunday, October 6th to meet our new Battalion members.

## Notes

### Chief of Staff (N01)

1. **Change of Command** – Big weekend coming up! All Phoenix-based companies are required to drill at the Phoenix RESCEN on Sunday. Note that uniform of the day for Sunday is Summer Whites.

- The Change of Command will be held at 1400 at the Desert Star Enlisted Club at Luke Air Force Base.
- If you are a member of the Official Party, a sideboy, or anyone designated by the Chief of Staff, muster at 1200 in the main ballroom for rehearsal. Uniform for such duty is Dress Whites/Choker Whites with large medals and gloves (no swords).
- All hands shall muster at the Desert Star parking lot at 1330. All hands must be seated by 1345 in assigned spaces by ushers. It is recommended that the dining facilities at Luke AFB be utilized for chow.
  - From the RESCEN, head west on I-10, take 101 north to Glendale Avenue, head west to Litchfield Road, turn right on Litchfield Road. The main gate is on the left. Go through the main gate and veer right, the Desert Star is opposite the gas station.
  - There is ample parking, but carpooling is encouraged.
  - To obtain access to Luke AFB, you must have a DOD sticker on your vehicle.

All hands are invited for cake and refreshments including cash bar immediately following the event hosted by the outgoing and incoming SSB1 Commanders.

### Administrative Department (N1)

2. **Officer Service Records** -- The Officer Service Records has been eliminated as of 01Sep02, therefore your record will only maintain Pg2, SGLI, Security Clearance, and a set of Orders that brought you here. The following forms will be mailed to NAVPERSCOM (PERS-313C1): NAVPERS 1070/605, 1070/613, DD 214/215, NAVPERS 1421/7, 1000/22, 1000/04, 1000/20.

3. **Change to Uniform Policy** -- The Chief of Naval Operation has approved the following uniform revision to Navy uniforms:

Anodized E-4 to E-6 collar insignia and cover devices. Anodized (highly polished) collar devices are approved for phase in and are authorized for wear on E-4 to E-6 black jackets and blue all-weather coats. Anodized (highly polished) cover devices for E-1 to E-6 personnel are authorized for wear on enlisted women's combination cover, tropical helmet and enlisted women's beret. Non-anodized (flat finish) pewter collar and cover insignia will be phased out effective 01 OCT 2005.

4. **Awards Policy** – Please note that adjustments have been made to the citation requirements for awards (FLOC, NMCAM, NMCCM and MSM), per COMNAVELSF INSTRUCTION 1650.1D. The instruction and example citations are available on the Battalion website.

In addition, the guidance on awarding authority has been changed to allow SSB1 to locally award Navy Commendation Medals. Submission of nominations for local approval will still require a 1650 with FULL Summary of Action.

5. **SGLI Refunds** -- The Department of Veterans Affairs provided a two-month grace period (November 1, 2001 through December 31, 2001) in order to allow service members to make elections to decline or reduce family SGLI coverage and receive applicable premium refunds for the months of November 2001 and December 2001. See Admin Staff for details.

#### **Medical Department (N01M)**

6. **Command Fitness Assessment** -- The FALL 2002 Command Fitness Assessment is scheduled for HQ Company for the November 2002 Drill Weekend. In accordance with this upcoming requirement, the Risk Factor/Body Composition Assessments will be taking place in the October drill weekend timeframe. The swim will be available for the November drill. Make-ups to be scheduled for December.

Individual companies, which have already completed the assessment, may select a different schedule. Make sure to verify schedule with your respective Company Commander.

#### **Command Master Chief (N00C)**

7. **Summer Whites Inspection** – There will be an all-hands summer whites inspection at 0800 on the SSB1 grinder on Sunday, 06 October. Don't wait until the last minute to prepare your uniform.

8. **Recruiting Referral Program** – The Recruiting Referral Program is designed to award sailors who provide referrals to recruiters who eventually join the Naval Reserve. Recruiting is a significant function within the Naval Reserve Force mission. To be effective, "all-hands" share in this responsibility and are encouraged to provide referrals whenever possible. All Navy and Marine Corps personnel, Active and Reserve, are eligible to receive this award. Any member who refers at least four individuals who join the Naval Reserve will be awarded a Navy and Marine Corps Achievement Medal. Contact your local Naval Reserve recruiter today for further details on the Recruiting Referral Program.

S. Goodman  
By direction